

# AILSWORTH PARISH COUNCIL

DRAFT MINUTES FOR THE MEETING HELD ON 8<sup>TH</sup> JUNE 2009 IN THE METHODIST CHAPEL SCHOOLROOM AT 7.30PM.

**Present:** Mrs J Pickett (Chair), Mrs J Steward, Mr C Brown, Mr J Armstrong, Mr J Judge, Mrs J Knibbs

**Clerk:** Mrs M Brown.

**Members of the public:** None

**Questions from the floor:** None.

**1 Apologies:** Mrs E Stalley, Councillor J Holdich.

**2 Minutes from last meeting:** Proposed by Mr C Brown, seconded by Mr J Judge and signed as correct by the Chair.

**3 Matters arising:** Election of officers

Planning Mrs J Pickett, Mr J Armstrong.

Village Hall Mrs J Pickett, Mrs E Stalley.

Allotments Mrs J Steward.

Northey Wright Charity Mrs J Steward.

Footpaths/Rights of Way Mrs J Knibbs, Mr J Judge.

Recreation Ground/Bottle Bank Mr C Brown

Bus Shelter Mr C Brown

CPALC representative Mrs J Steward

Parish Liaison representatives Mr C Brown, Mr J Judge.

All Councillors are involved with the regeneration of the Recreation Ground and will report on this and other village groups as necessary.

A Standing Committee of Councillors will be set up as and when required.

**4 Officers reports:**

**4.1 Recreation Ground:** The dead branch has been removed from the Horse Chestnut tree. The old tree trunk on the field has been set alight and the Fire Brigade had to be called out. This incident has been reported to the Police but if anyone sees an offence being committed they are advised to contact the Police immediately. The plans for a fenced multi use play area and seating shelter have now been submitted by Peterborough City Services on behalf of Ailsworth Parish Council. The plans and other development proposed for the field were discussed at length. Mrs J Steward expressed concern about the siting of the seating area so close to the perimeter footpath. Mr J Judge felt that the fenced play area might be in the wrong location, very close to the allotments and was concerned about the noise from balls hitting the metal fencing. The Clerk will contact Peterborough City Council to arrange a site visit in order that all Councillors can see exactly where it is proposed to site these pieces of equipment. It was agreed to write to Louise Wilcox for final confirmation of prices, ownership of equipment etc and to see plans for the children's play area. It was agreed to produce a Newsletter informing residents about the regeneration of the Recreation Ground before work begins.

**4.2 Planning:**

**4.2a:** 08/00741/FUL-Demolition of existing single storey shop, construction of new shop with two bed flat above and part demolition of rear house extension and construction of additional storey at 107C and 109 Peterborough Road. - nothing heard.

**4.2b:** 09/00302/FUL Consultation on Planning Application (Full). First floor side extension, single storey rear extension, one dormer to front roof slope, new pitched roof over existing flat roof dormer and insertion of roof lights at 11 Maffit Road – permission granted.

**4.2c:** 09/00398/FUL Consultation on Planning Application (Full). Erection of 3 bay garage, conversion of garage into sun room and installation of entrance gates at The Limes, Helpston Road – nothing heard.

**4.2d:** Normangate development – There are now two properties left to sell and a house will be built on the site of the Marketing Suite. Redrow is aiming to vacate the site by the end of June.

**4.2e:** 09/00298/FUL Consultation on Planning Application (Full). Creation of fenced multi use play area and seating shelter at Ailsworth Recreation Ground, Station Road. Discussed in item 4.1.

**4.3: School:** Three new members of staff have been appointed for September.

**4.4: Village Hall.** Nothing has been heard about the Trusteeship. Rewiring will take place in the Summer holidays.

**4.5: Parish Land and Allotments:** Two more names have been added to the Allotment waiting list. Reports have been received about litter in Station Road Allotment field and insufficient toilet facilities. Clerk to contact the company concerned.

#### **4.6: Footpaths and Rights of Way:**

**4.6a:** Following enquiries Peterborough City Council has informed the Parish Council that all tyre companies are required to hold a contract with an approved waste removal company. There have been two more instances of fly tipping in Station Road, which were cleared promptly.

**4.6b:** There have been problems with the trees along the footpath between Helpston Road and Holme Close with one tree coming down in the strong winds. Mr J Judge was thanked for clearing the tree to make the footpath passable. English Partnerships has been informed and some further work has been carried out.

#### **5. Finance:**

**5.1: Account Status:** Current account £8,677.56

Deposit account £15,777.20

**5.2: Income:** Recycling money (Bottle bank) £74.80, VAT reclaim 2008/09 £1257.30

**5.3: Expenses:** It was agreed to pay

**5.3a:** Clerks pay £191.34+ £17 home office costs due 1<sup>st</sup> July.

**5.3b:** Telephone calls £18.59

**5.3c:** C G M (Cambridge) Ltd £260+VAT, 2 grass cuts and £130+VAT to cut perimeter.

**5.3d:** P Sharpe £120 tree work

**5.3e:** Mileage Mrs J Steward £4 for attending CPALC meeting held on May 28<sup>th</sup>

**5.3f:** Mileage Mrs M Brown £4 for delivering the Annual Return

It was agreed to pay the bills from C G M (Cambridge) Limited outside meetings if necessary as invoices are now issued before the end of each month, requesting payment within 14 days.

Proposed Mr J Armstrong seconded Mrs J Knibbs.

**5.4: Audit:** The Annual Return was delivered for June 1<sup>st</sup> and an acknowledgement has been received.

**6. Parish Liaison:** Minutes from the April meeting were put in the circulation folder. The next meeting will take place on Monday July 6<sup>th</sup> at 6.30pm.

**7. CPALC:** Information for Councillor Development courses and Minutes from the February meeting were put in the circulation folder. Mrs J Steward reported on the meeting held on May 28<sup>th</sup>. The new Leader of Peterborough City Council, Marco Cereste has been invited to the next meeting and to Parish Liaison meetings. Councillor David Over will Chair Parish Liaison meetings from now on. The next CPALC meeting will be held on September 24<sup>th</sup>, Mrs J Steward to attend.

#### **8. Correspondence:**

PCC Enforcement Officer – Reply to enquiry re unauthorised development off Helpston Road - Mrs J Robshaw was carrying out investigations into this matter. An e-mail has since been received stating that “when the original application for a telecommunications installation was received in 2005 the Planning Department did not send a letter advising that prior approval was required for the siting and appearance, instead the case officer issued a refusal notice. This error means that the development automatically receives deemed consent. Therefore, provided the development accords with the plans submitted under reference 05/0887/NTEL, there will be no action that the enforcement officer can take.” As it would appear that the Planning Department has been negligent the Parish Council is to make a formal complaint. Councillors Holdich and Lamb will be made aware of the situation.

Castor and Ailsworth Cricket Club – Thank you letter

Castor and Ailsworth Pre-School – Thank you letter

Cambridgeshire ACRE – Survey Mrs J Steward to complete

Fix-it Van – Programmes until July 13<sup>th</sup> A letter of thanks was sent to the Fix-it man

HM Revenue and Customs – Information on VAT claims for village halls etc. Customs and Excise will need to be contacted before any other work is carried out at the Village Hall funded by Ailsworth Parish Council.

CPALC – Best Practice Guides by e-mail

CPALC – Parish Toolkit by e-mail

Your Peterborough – June magazine (circulation folder)

Open Space – Summer magazine + Open Spaces Society Annual Report & accounts (circulation folder)

Meeting closed at 9.15pm

**Date for next meeting July 13<sup>th</sup> 2009**