

AILSWORTH PARISH COUNCIL

DRAFT MINUTES FOR THE MEETING HELD ON 9TH MARCH 2009 IN THE
METHODIST CHAPEL SCHOOLROOM AT 7.30PM.

Present: Mrs J Pickett (Chair), Mrs E Stalley, Mrs J Steward, Mr C Brown, Mr J Armstrong.

Clerk: Mrs M Brown.

Members of the public: None.

Questions from the floor: None.

1 Apologies: Mrs G Knibbs and Councillor J Holdich.

2 Minutes from last meeting: Proposed by Mrs E Stalley, seconded by Mr C Brown and signed as correct by the Chair.

3 Matters arising: None.

4 Officers reports:

4.1 Recreation Ground:

4.1a: The Parish Council has been informed that Herald Contract Services has merged with CGM (Cambridge) Limited, but this will not affect the Parish Council's contract for grass cutting. The grass has not been topped as yet and it was agreed to have mole work carried out if necessary.

4.1b: All the tree work has been carried out and Mrs E Stalley has purchased hedging to fill in gaps round the Recreation Ground and Allotments. Mrs E Stalley, Mrs M Brown and Mr S Brown were thanked for making a start on the hedge planting.

4.1c: A copy of the Design and Access Statement has been received from Peterborough City Council's Recreation Department before planning permission is applied for. All play equipment websites recommended by Peterborough City Council have been researched and catalogues obtained. After much discussion a final decision was made on pieces of equipment for the children's play area, The Clerk will contact Jayne Jarvis at the City Council to order the chosen equipment. A seat and picnic bench will also be ordered at the same time.

4.2 Planning:

4.2a: 08/00741/FUL-Demolition of existing single storey shop, construction of new shop with two bed flat above and part demolition of rear house extension and construction of additional storey at 107C and 109 Peterborough Road, nothing heard.

4.2b: Normangate development – Three more houses have been sold and work on the site appears to be more or less complete.

4.2c: Planning Obligations Implementation Scheme (106) session. Mrs E Stalley reported on the meeting she had attended on March 2nd. Forms need to be completed outlining plans for future projects in the village, using S106 money. Councillors to bring ideas to the April meeting for further discussion.

4.2d: 09/00071/CTR Consultation on Conservation Area trees notification. Fell 1 Leylandii, reduce in height 2 Leylandii trees and replace 3 Leylandii trees at Maffit House – no objections.

4.3: School: Nothing to report.

4.4: Village Hall. Mrs J Pickett and Mrs E Stalley attended a Management meeting when the administration and day to day running had been discussed. There is a new list of rates for bookings and there will be a new booking system. The next refurbishments to be carried out will be to the electrics and windows. Mr D Henderson has agreed to take on this project. No progress has been made with the trusteeship.

4.5: Parish Land and Allotments:

4.5a: Rent for Station Road field is due on 31st March. The Clerk will send out a reminder.

4.5b: Rubbish in the ditch at the rear of properties in Maffit Road has been reported to Peterborough City Council Bridges and Drainage team who will inspect it and carry out any work necessary.

4.5c: Another enquiry has been made for an Allotment but there are no vacancies at present. The water will be turned on again if no frosts are forecast. An Allotment questionnaire has been received which Mrs J Steward agreed to complete.

4.6: Footpaths and Rights of Way:

4.6a: The Dog Warden has been contacted again but will only patrol if notified of specific days/times of offenders. Clerk to contact the Dog Warden again to see if fouling bags could be provided in the village and to replace the "No fouling" signs.

4.6b: Damage reported in Maffit Road and to the footpath on Peterborough Road was due to be inspected by the Highways Department.

5. Peterborough Site Allocations update/Minerals and Waste update:

Clerk to query the Site Allocations document with the City Council because of conflicting information. The Council had no comments to make on the Minerals and Waste document.

6. Ailsworth Conservation Area Draft Character Appraisal and Management Plan – update.

Mr Daley was proposing to take the Report to the March Planning Committee and will keep the Parish Council informed.

7. Finance:

7.1: Account Status: Current account £3,947.24

Deposit account £15,777.20

7.2: Income: £500 from the Ward Councillors Fund.

7.3: Donation requests: A letter has been received from Ailsworth Methodist Chapel requesting a donation towards a heater for the disabled toilet and for decorating materials. Mrs J Pickett declared an interest in the next request. The Vice Chair read out a letter from Castor and Ailsworth Society of Art requesting a donation towards purchasing further tables for their increased number of members. It was proposed by Mr C Brown and seconded by Mrs J Steward that a donation of £200 be made to each group.

7.4: Payments: Paul Sharpe £960 for tree work in the Recreation Ground paid 30.1.09.

7.5: Expenses: It was agreed to pay

7.5a: Clerks pay £190.78+£17 home office costs due 1st April 2009

7.5b: Mrs E Stalley £4, mileage for the Parish Liaison Meeting on January 28th.

7.5c: Mr C Brown £49.60, mileage for Councillor Development Courses at St Ives on January 23rd and February 21st.

7.5d: Mrs J Steward £4 mileage for CPALC meeting on February 26th.

7.5e: Mrs E Stalley £4, mileage for Planning Obligations Meeting on March 2nd.

7.5f: T McGinn £150 for locking/unlocking the bus shelter.

7.5g: Telephone calls £8.07.

7.5h: Mrs E Stalley £50+VAT for hedging for the Recreation Ground and Allotments.

The Affiliation Fee invoice has been received from CPALC for annual membership, £157.17 or £149.31 if paid before 30th June 2009.

Proposed Mrs J Steward seconded Mr J Armstrong.

8. Audit: It was agreed to send a letter of engagement for the internal audit to Mrs J Cawsey. Following a review it was agreed that the Financial Regulations and Risk Assessment Policy will remain unchanged. The Parish Councils Assets were discussed and it was agreed to amend these where necessary.

9. Councillor vacancy: This has been advertised on the Parish Notice Board and applications can be submitted, in writing, to the Clerk.

10. Parish Liaison: Mrs E Stalley reported on the Meeting held on January 28th. Information from the meeting was put in the circulation folder. The next meeting is on April 15th.

11. Cambridgeshire and Peterborough Association of Local Councils: Mrs J Steward reported on the Meeting held on February 26th and will attend the next meeting to be held in May.

12. Correspondence:

PCC – One stop shop information (circulation folder)

Cambridgeshire Playing Fields Association – Newsletter (circulation folder)

Your Peterborough – magazine x2 (circulation folder)

CPALC – Spring bulletin (already given to Councillors)

PCC – Consultation with respect to update of Biodiversity strategy (circulation folder)

Town and Parish Standards – February newsletter (circulation folder)

GPP – Rural Workshop 25th March (circulation folder)

Clerks and Councils Direct – March magazine (circulation folder)

Fix-it van dates

Came and Company – Parish Council Insurance

Open Spaces – Spring magazine (circulation folder)

Adopt a bank Scheme – by e-mail. The current scheme will be extended for a further 6 months.

Meeting closed at 9.15pm

The next meetings will be the Annual Parish Meeting which will take place on Monday 20th April at 7.15pm, followed by the April Parish Council Meeting at 7.30pm.

