

# AILSWORTH PARISH COUNCIL

DRAFT MINUTES FOR THE MEETING HELD ON 10<sup>TH</sup> NOVEMBER 2008 IN THE CHAPEL SCHOOLROOM AT 7.30PM.

**Present:** Mrs J Pickett (Chair), Mrs E Stalley, Mrs G Knibbs, Mr C Brown, Mr J Armstrong.

**Clerk:** Mrs M Brown.

**Members of the public:** Councillor D Lamb, Mr J Daley, Mr & Mrs Judge, Mr & Mrs Iacono, Mr & Mrs Hudson-Peacock, Mr Remnant.

**Questions from the floor:** None.

**The order of the Agenda was changed**, as members of the public were interested in Items 4 and 5.2d. Mr J Daley, the Conservation Officer for Peterborough City Council, was invited to give his talk on the “**Draft Ailsworth Conservation Area Appraisal and Management Plan**” (Item 4). Mr Daley outlined the reasons for Conservation areas to be reviewed in order for the character, materials, landscape, listed buildings etc in the village to be protected. All residents will be contacted to ask for their comments on the proposed changes. This will be followed by a six week consultation period. Mr Daley will then report back to the Parish Council in February. Mr Daley was thanked for his informative and interesting talk.

Mr Daley was also asked for his views on the proposed changes to the village envelope to include site HO86 included in the “**Consultation on Peterborough’s Planning Policies and Site Allocations Development Planning Documents**” (Item 5.2d), available at <http://consult.peterborough.gov.uk> (this site is in the Conservation area). The Parish Council is not in favour of extending the village envelope and will be forwarding its comments to Peterborough City Council. Members of the public were given the opportunity to ask questions and make comments following these items.

Mr Daley also reported that the **telephone kiosk** in Helpston Road (Item 6) had not been accepted for listing by English Heritage. Peterborough City Council will be contacting BT and Mr Daley will keep the Parish Council updated.

Members of the public left after the conclusion of this part of the meeting.

**1 Apologies:** Mrs J Steward.

**2 Minutes from last meeting:** Proposed by Mrs G Knibbs, seconded by Mr C Brown and signed as correct by the Chair.

**3 Matters arising:** None

**4. Draft Ailsworth Conservation Area Appraisal and Management Plan:** See above

**5 Officers reports:**

**5.1 Recreation ground:** An on site meeting had been held with Louise Wilcox and a Contractor, measurements were taken for a Multi Use Games Area, as planning permission will be required for this. Sites were identified for other proposed pieces of equipment and items for the children’s play area. An e-mail with quotes and up to date prices had arrived just before the meeting, along with web site addresses where equipment can be viewed. Clerk to forward these to all Councillors and if everyone is in agreement Louise will be contacted to apply for planning permission to move the project forward.

**5.2 Planning:**

**5.2a:** 08/00741/FUL-Demolition of existing single storey shop, construction of new shop with two bed flat above and part demolition of rear house extension and construction of additional storey at 107C and 109 Peterborough Road, nothing heard. Councillor Lamb to make enquiries.

**5.2b:** 08/01299/TRE - Consultation on Preserved Tree Application. Crown lift to 3 metres and reduce the overhang by three metres of two Alder trees (TPO3\_07) and crown lift to 4 metres and reduce the overhang by 3 metres of two Lime trees (TPO1\_97) at 3 Helpston Road. Clerk to contact the Planning Department.

**5.2c:** 08/01306/CTR - Consultation on Conservation Area Trees Notification. Reduce to original pruning cut two ornamental Plum trees, two Ash trees, one Sycamore tree, three Conifer trees and one Crimson King Sycamore tree at 15 Main Street. No objection.

**5.2d:** Consultation on Peterborough’s Planning Policies and Site Allocations Development Planning Documents. This was discussed with Mr Daley, see above, and the Parish Council will send its comments on the document before December 1<sup>st</sup>.

The document is available at <http://consult.peterborough.gov.uk>

**5.2e:** Normangate development – 20 houses have been sold, 17 of these are occupied, 3 more families to move in during November. Most of the social housing is also occupied.

**5.2f:** 08/01348/CTR – Consultation on Conservation Area Trees Notification. Remove to ground level 3 Sycamore trees and thin crown by 20% and raise crown of 1 Sycamore tree at 31 Helpston Road. The Parish Council is concerned about the number of trees being lost in the village. Clerk to contact the Planning Department.

**5.3: School:** Nothing to report

**5.4: Village Hall.** Parish Councillors had attended a meeting to discuss the day to day running of the village hall, refurbishments and finance. Nothing has been heard about the Trusteeship.

**5.5: Parish Land and Allotments:** The water supply to the allotments has been turned off for the winter. Nene Park Trust has been contacted again about the trees on land adjacent to Station Road but nothing has been heard. Councillors agreed to meet on the Recreation Ground to inspect the trees and to identify areas where work might need to be done and hedging be replaced.

**5.6: Footpaths and Rights of Way:** The lamp post in the middle of the footpath in Station Road has been moved and lights not working in the village have been reported. The footpath in Holme Close was reported to be dangerous now that the home owner had cut back bushes. Clerk to contact Highways.

**5.7: Bus shelter and Parish Notice Board:** Clerk to contact Maffit Construction again as the bus shelter hinges have not been repaired. The glass on the Notice Board has been repaired and the locks replaced

**6 Telephone kiosks:** See above.

**7 Parish Liaison:** Mr C Brown is hoping to attend the Emergency Planning Briefing Session on November 26<sup>th</sup>.

**8 CPALC AGM:** Apologies to be sent for this meeting. Mr C Brown expressed an interest to attend a Councillor Development Course, clerk to arrange.

**9 Finance:**

**9.1: Account Status:** Current account £6,080.15  
Deposit account £15,777.20

**9.2: Income:** None.

**9.3: Expenses:** It was agreed to pay

**9.3a:** It was agreed to pay the new salary scale for Local Council Clerks which has just been received, to be backdated to April 1<sup>st</sup> 2008. Clerks pay due 1<sup>st</sup> November will be £190.78 +£17 home office costs. It was also agreed to pay £37.28 back dated pay.

**9.3b:** R A Baker £80+VAT-replacement glass for Parish Notice Board

**9.3c:** Replacement lock for Notice Board £7.39

**9.3e:** Herald Contract Services £260 +VAT for one grass cut and flail under the hedges.

Proposed Mrs J Pickett seconded Mrs E Stalley.

**9.4: Budget planning/half yearly audit:** The half yearly audit will be carried out this month. It was agreed that a working party of Mrs M Brown, Mrs J Pickett and Mr C Brown will meet when a basic spread sheet has been prepared, the proposed budget will be brought to the next meeting for approval.

**10. Correspondence:**

Wittering View – Autumn 2008 (circulation folder)

Parking issues in Main Street

Castor Parish Council – October minutes (circulation folder)

Wicksteed Playscapes – Brochures

Glasdon – Seating collection

Sports and Athletics Equipment – catalogue (circulation folder)

Open Space – Autumn magazine (circulation folder)

Neighbourhood Policing Panel meeting November 18<sup>th</sup>, 7pm, St Andrews Church, Northborough

Communities in Control: Real people, real power: Codes of conduct for local authority members and employees- A Consultation (circulation folder)

Open Spaces Society – Appeal for funds letter

Clerks and Councils Direct – November magazine (circulation folder)

Your Peterborough – magazine (circulation folder)

Freedom of Information Act – To adopt by January 1<sup>st</sup> 2009. [www.ico.gov.uk](http://www.ico.gov.uk) and [www.nalc.gov.uk](http://www.nalc.gov.uk)

Meeting closed at 9.15pm

The next meeting will be held on Monday 8<sup>th</sup> December at 7.30pm